

U. P. HOTELS LIMITED

Registered Office & Operations Head Quarters

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CIN: L55101DL1961PLC017307 * GSTIN: 07AADCS1783J3Z2



**CLARKS
GROUP OF
HOTELS**

Familiarisation Programme for Independent Directors

The Familiarisation programme of the Company provides information on the Company, different divisions, business model of the Company etc. The familiarisation programme intends to improve awareness of the Independent Directors of their roles, rights, responsibilities and provide information on the financial performance of the Company.

The familiarisation programme is carried out through the following:

1. Presentations during the Board/Committee meetings by Executive Directors / Senior Managerial Personnel highlighting the key issues of the hotel units.
2. The presentations at the Board Meetings include updates on company's policies, performance of the various hotel units, CSR and sustainability related matters, accounting policies and changes therein, changes in the regulatory scenario, Internal Audit, Risk related and investor related issues, quarterly performance report which includes information on business performance, operations, financial parameters, compliances, etc.
3. Visit to the hotel units.
4. Informal meetings with the Directors to discuss issues based on their background and experience.

The total number of hours in the aforesaid programmes spent by the Directors in 2022-23 is approximately 7 hours (including specific items at Board Meeting) and cumulatively since 1st April, 2016 is 79 hours.